



The Program on Program & Project Management (PPTP)

19 - 30 November 2018 (2 weeks)

AOTS Tokyo Kenshu Center <To Be Determined>

Key Benefits

- (1) To acquire the fundamental methods and basic application skills of project management used to plan and manage a single project
- (2) To learn the concept of program management at an advanced level which is gaining increasingly important roles for business competitiveness, innovation in a variety of sectors, and sustainability in global competition
- (3) To enable the participants to obtain deeper understanding of roles of project managers and program managers

Target Participants

Directors, senior managers in companies and/or project leaders or managers who are in a position to manage projects in companies. Managers or staffs of industrial promotion organizations and/or business associations who support local companies in facilitating project management and energy conservation may also be accepted.

Language

All lectures, discussions, company visits and exercises will be conducted in English.

Course Features and Contents

[Preparatory Step]

Participants will prepare for their presentations on the final day by referring to the descriptions of the "Pre-training Report" and "Questionnaire 2" (e.g., your company's present situation, challenges, problems, and Kaizen numerical targets). Participants thus need to prepare to bring the data and other information used as the basis for identifying the current values and setting the numerical targets written in the forms, before coming to Japan.

[Step 1 : INTRODUCTION]

Scan the global and in-country environment as to why we need project and program management and learn the concept of "Low Carbon Society" comprehending such components as saving energy, renewable energy, efficient and environmentally friendly transport systems, green buildings, green construction, resources recycling, low carbon community facilities, green lifestyles, and green environment so that participants can learn program and project management for a consistent business and societal target for the better future in mind.

[Step 2 : PROJECT MANAGEMENT]

Learn the terms, knowledge areas and the integration framework (the methods) of Project Management and its basic application skills which will become the common language in conducting and managing projects. In doing so, participants will gradually form a method for how to apply project management knowledge and skill to introduce low carbon element in its projects.

[Step 3 : PROGRAM MANAGEMENT]

Learn the concept of Program Management which is a methodology for the conception, formulation, design & structuring, implementation management, and innovative product servicing, of a program, as an organizational vehicle to realize an organization's strategy, formed into a cluster of component projects to deliver management focuses on innovative mechanism creation and realization of high added value in program product.

[Step 4 : SUMMARY] Forming Comprehensive Professional P2M Knowledge and Application Skills

Ensure that participants understand what they have learned through the program by way of group workshops based on the respective group's thematic initiatives and by using a comprehension test followed by a discussion session. Participants recognize their own roles in carrying out or implementing Program & Project Management. Also, participants evaluate their own pre-assessed targets on low carbon society components for their own firms against the positive results gained in the training.

Program Director

Pr. Dr. Hiroshi Tanaka

Academic Adviser, Immediate Past President

Project Management Association of Japan (PMAJ)

PhD. (France), Dr. Sc. Hon. (Ukraine), PMP (USA)

The Program on Program & Project Management (PPTP) Tentative Schedule

Date	Morning Session	Afternoon Session
11/19 (Mon.)	Opening Ceremony / Orientation	INAUGURAL LECTURE: <input type="checkbox"/> Program & Project Management as 21st Century's Dynamic Management Paradigm & Methodology <input type="checkbox"/> Introduction to P2M Guidebook of Japan.
11/20 (Tue.)	LECTURE: Project Management (PM1) <input type="checkbox"/> Overall Process Flow, Deployment Environment, Required Resources, Outcome of Project Management <input type="checkbox"/> Project Management Lifecycle Perspectives and Setting the Project Mission and Objectives	LECTURE & EXERCISE: Project Management (PM2) <input type="checkbox"/> Project Scope Management <input type="checkbox"/> Project Schedule Management
11/21 (Wed.)	EXPERT LECTURE (EL1) : <input type="checkbox"/> Concept of and Practices on Global Warming Adaptation and the Low Carbon Society	EXPERT LECTURE (EL2) : <input type="checkbox"/> Theories and Research on Global Warming Adaptation (lecture and discussions)
11/22 (Thu.)	LECTURE : Project Management (PM3) <input type="checkbox"/> Project Cost Management <input type="checkbox"/> Project Quality Management <input type="checkbox"/> Project Integration Management	PROJECT COMPANY VISIT: Theme – Japanese Company's Energy Innovation; visit to one from among global engineering companies, energy project companies
11/23 (Fri.)	GROUP WORKSHOP: <input type="checkbox"/> Project Planning exercise along the instructor given exercise template on a group proposed project theme, e.g. an energy saving/energy conversion/resources saving projects, green innovation projects, affordable social innovation projects in community.	
11/24 (Sat.)	Days off	
11/25 (Sun.)		
11/26 (Mon.)	LECTURE & EXERCISE: Program Management (PGM1) <input type="checkbox"/> P2M Program Management Methodology Created by Japan for Linking Organizational Strategy into High-Value Added, Innovation, and Sustainability Programs (and Projects)	
11/27 (Tue.)	LECTURE: Program Management (PGM2) <input type="checkbox"/> Management Domains Supporting Program Management <input type="checkbox"/> Systems theory for program and project management <input type="checkbox"/> Finance for program & project materialization <input type="checkbox"/> Risk management <input type="checkbox"/> Management by value (value-based management)	Project Company Visit 2: Visit to an Office of Major General Construction Company which has attained a "Zero-Energy Building" (ZEB), and has cases of futuristic low carbon cities.
11/28 (Wed.)	LECTURE: Expert Lecture (EL3) <input type="checkbox"/> Cases of Sustainable City in Japan and an South East Country – concept, planning approach, and actual state	LECTURE& DISCUSSION: Expert Lecture (EL4) Theories and Research on Global Warming Adaptation.
11/29 (Thu.)	GROUP WORKSHOP: Program Management Workshop	
11/30 (Fri.)	Final Report Presentation	Closing Ceremony

— Part of the participation expenses will be covered by subsidy from the Japanese government —



E-mail

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Visit http://www.aots.jp/jp/ikusei/management/files/18pptp_e.pdf
 for the Program Outline and Participation Requirement.

Application Deadline: 18 September 2018 (Tue)



Program Outline