

The Training Program on Program & Project Management

~ To learn the system and methods of program and project management based on P2M

Goal of this course

- ✓ Acquire the fundamental methods and basic application skills of project management used to manage a single project
- ✓ Familiarize themselves with “agile project management method”, an emerging variation of project management which is suited to software development, development of a highly innovative product or service, and stepwise corporate innovation where no model or prototype exists hence, it is difficult to define what to make from the beginning
- ✓ Learn the concept of program management at an advanced level which is gaining increasingly important roles for business competitiveness, innovation in a variety of sectors, and sustainability in global competition
- ✓ Enable the participants to obtain deeper understanding of roles of project managers and program managers in the contemporary fast moving economy and industry and the society.

Course Director

*Professor,
Dr. Hiroshi Tanaka*

Ph.D. (France),
Dr.PM Hon. (Ukraine)

Academic Adviser,
Past President of Project
Management Association
of Japan (PMAJ)

Global Professor of
Strategy, Project and
Program Management

*Those participants who have successfully completed the training program and has been conferred AOTS's official certificate, will also be awarded International P2M Practitioner (iP2M) credential by Project Management Association of Japan.

Date: From 17 to 30 January 2024 *14 days

Target: Directors, senior managers in companies and/or project leaders or managers who are in a position to plan and/or manage projects in the participant's country. Managers or staff of industrial promotion organizations and/or business associations who support local companies in facilitating project management may also be accepted.

*25 years old and over with more than 3 years of work experience

***ODA Program Partly Subsidized by Japanese Government.**

Fee: A part of this **program partly subsidized by Japanese Government.**
Please see Program Outline for details.

***Application Deadline: 6 Nov 2023**



Venue : AOTS Tokyo Kenshu Center (TKC)

30-1, Senju-azuma 1-chome, Adachi-ku, Tokyo 120-8534

The Association for Overseas Technical Cooperation and Sustainable Partnerships (AOTS)

***Application to : Name of AOTS Alumni Society**

Name of Coordinator



XXXX-XXX-XXX



XXXXXXXX@XXXXX.com

Inquiry: AOTS Overseas Cooperation Group Email: shouhei-au@aots.jp



Course Itinerary

※All lectures, discussions and project company visits will be conducted in English or Japanese with English interpretation.

Date	Morning	Afternoon
17 Jan. (Wed.)	-Administrative Orientation on the Training Program -Opening Ceremony	Inaugural Lecture by the Course Director: -Program & Project Management in 21 st Century -Introduction to P2M Guidebook of Japan
18 (Thu.)	Lecture & Case Studies: Project Management (1) Project Development and Front-end Planning before Final Project Investment Decision	Lecture & Case Studies: Project Management (2) Project Scope Management
19 (Fri.)	Lecture & Case Studies: Project Management (3) Development for Work Breakdown Structure (WBS) for an Industrial Project	Lecture & Case Studies: Project Management (4) Developing a Project Summary Schedule for an Industrial Plant
20 (Sat.)	Day off	
21 (Sun.)	Day off	
22 (Mon.)	Lecture & Discussions Project Management (5) Leadership and Communications in projects	Lecture: Program Management (1) -Essence of P2M Program Management Linking Corporate Strategy on Higher Corporate Value, Innovation and Sustainability
23 (Tue.)	Lecture & Case Study: Project Management (6) Project Cost Management	Lecture & Case Study: Project Management (7) Project Risk Management
24 (Wed.)	Case Study-I Project Management Peculiar to the Manufacturing Industry	Project Company/Organization Visit (Site I) (Program Management 2): Deria Foods Co. Ltd., Kewpie Group P2M Application Case to a Processed Fresh Food Supply Company Unique in Daily Fresh Food Supply Chain, Environmental Consideration, Multinational Employees and empowered by P2M-based Agile Operations Management
25 (Thu.)	Lecture & Case Studies: Project Management (8) Agile Project Management – a variation edition of project management suited to development of highly unique product or software	
26 (Fri.)	Case Study: Case Study-II The Kibou (Hope) Project as a Japanese Component of the Global Space Shuttle Project: success factors of multi-national project teams and how achievement of space development projects are translated into industrial and social welfare use	Project Company/Organization Visit (Site II): Japan Aerospace Exploration Agency (JAXA) Tsukuba Space Center
27 (Sat.)	Day off	
28 (Sun.)	Day off	
29 (Mon.)	Workshop: Full-day Program & Project Management Group Workshop -Project development & planning and project management planning exercise, by trainee groups -Presentation of group exercise results, grading by the instructors and feedback	
30 (Tue.)	Lecture: Project Management (9) -Project Resources Management and Project Stakeholder Structuring and Organization Management -Program Look-back Feedback	Class Discussion -All Participant Feedback Comments -Class Resolution for a Better Tomorrow of Participant's Company with P2M Course Completion Ceremony

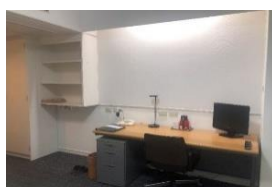
About Tokyo Kenshu Center, Training Location and Accommodation

- Home Away from Home -

Strategically located in the quaint Kita-senju area of Tokyo, the TKC first opened its doors in April 1982. The training centers provide training facilities and accommodations for trainees who are away from their countries to participate in training courses at AOTS and specialized technical training at host companies. Our training center has a role to be a **"Home Away from Home"** for the trainees during their stay in Japan, in order to reduce the cultural gap and provide comfortable circumstances. For example, at the training center canteens, menu for vegetarians and Muslims are available every day. Various menu of trainees' home countries are also prepared. The reception desks deal with inquiries from trainees for 24 hours. The training centers support welfare of trainees by providing regular health consultations as well.



Reception Desk



Guestroom



Classroom



Canteen at Dinner Time